

**FILE COPY**

**COURT EN BANC MINUTES  
Tuesday, July 26, 2016, at 5:00 p.m.  
Boone County Courthouse  
Law Library, Second Floor**

**Judges Present:** Judges Christine Carpenter, Jeff Harris, Kevin Crane, Jodie Asel, Leslie Schneider, Kimberly Shaw, Sue Crane, Michael Bradley, Commissioners Sara Miller and Casey Clevenger, and Municipal Judge Robert Aulgur.

**Others Present:** Boone County Circuit Clerk Christy Blakemore, Callaway County Circuit Clerk Judy Groner, Court Reporters Diana Taylor and Julia Hunt, Court Services Officers Ladonya Hill and Sullonge Turner, Defense Attorneys Kevin O'Brien and Ben Faber, Court Administrator Mary Epping, and Deputy Court Administrator Cindy Garrett.

**1. Call to Order/Welcome**

The meeting was called to order at 5:00 p.m. by Judge Christine Carpenter.

**2. Introduction of All Guests**

Judge Christine Carpenter welcomed and introduced guests.

**3. Approval of the May 17, 2016 Minutes**

Judge Kevin Crane moved to accept the May 17, 2016, minutes. Second: Judge Michael Bradley. The motion passed unanimously.

**4. Destruction of Records**

Deputy Court Administrator Cindy Garrett reported the Columbia Municipal Court has asked to destroy by shredding the documents on pages 7 & 8 of the Court en Banc's packet and the Boone County Circuit Clerk's office has asked to destroy by shredding the documents on page 9 of the Court en Banc's packet. Judge Leslie Schneider moved to approve the destruction of the records listed. Second: Judge Kevin Crane. The motion passed unanimously.

**5. Bond Procedures**

Judge Kevin Crane provided a new proposed draft of the bond procedure. He reported further discussion will be held at the August Court en Banc meeting.

**a. Social Security Numbers**

Court Administrator Mary Epping reported the Columbia Police Department plans to revise their probable cause paperwork upon approval of revised bond

procedures. Mary said there had been discussion regarding removing the social security number off the probable cause statement paperwork and including an additional form that could be closed to the public. However she noted should this process be implemented, there are still many additional documents that include social security numbers that are open to the public.

**6. Conservatorship and Minor Settlements**

Judge Christine Carpenter said Judge Jodie Asel had some concerns regarding our court's processes on conservatorships and settlements. Judge Asel and Judge Deborah Daniels have been doing some research on this topic. Due to their absence from the meeting, this topic will be passed to the August Court en Banc agenda.

**7. Notaries on Search Warrants**

Judge Kevin Crane said Columbia Police Department Assistant Chief John Gordon informed him the Columbia Police Department will not be able to have a notary available at all times. Judge Crane said Prosecutor Dan Knight indicated he has no problem defending search warrants when the oath is administered over the telephone. For judges who require a notary on search warrant, it might require the officer to respond to the judge's home.

**8. Cell Phones in the Courthouse**

Judge Christine Carpenter said there was a lengthy conversation regarding this topic at the June Court en Banc meeting. Starting today Judge Carpenter has begun receiving feedback from attorneys. Judge Carpenter stated a request for input from the local bars on this topic will be sent and this topic will be placed in the August Court en Banc agenda. It is Judge Carpenter's intent to come to Court en Banc in August with a written proposed policy.

**9. Boone County Board of Jail Visitors**

Judge Kevin Crane stated Beverly Fries has agreed to be a member of the Board of Jail Visitors for Boone County, and is a female Republican. She will complete Deanna Harper's term for the remainder of this year. Judge Crane moved for the appointment of Beverly Fries to the Boone County Jail Board. Second: Judge Leslie Schneider. The motion passed unanimously.

**10. Treatment Court Eligibility Letter**

Circuit Clerk Christy Blakemore reported due to concerns of treatment letters filed at the associate level not being able to be seen at the circuit level, her staff are copying the docket entry with the treatment court eligibility letters to the sub case. They are also copying bond investigations, bond assignments, and speedy trial requests.

## **11. Fraudulent Checks**

Circuit Clerk Christy Blakemore reported the clerk's bank account has been jeopardized in that their account number and routing number has been copied and checks are being issued on their account. The bank has been notified and they are refusing the checks. However for the month of July, \$275,000 has been attempted to be cashed. The clerk has not lost any money in the account due to the prompt reporting of the incident. OSCA has been contacted and they reported the incident to the Attorney General. Five additional county clerks in Missouri have been affected by these fraudulent checks.

*Defense Attorneys and Judge Aulgur left the meeting at 5:20 p.m.*

*Judge Jodie Asel arrived at 5:25 p.m.*

## **12. 2017 Budget**

Court Administrator Mary Epping, Circuit Clerks Christy Blakemore and Judy Groner, and Deputy Court Administrator Cindy Garret presented the budget which is attached. Judge Kevin Crane moved to approve including funds to cover costs for replacement court reporters should there be an emergency and they are unable to be present at court. Second: Judge Jeff Harris. The motion passed unanimously. Judge Kevin Crane moved to accept the budget. Second: Judge Kimberly Shaw. The motion passed unanimously.

## **13. Other**

Judge Christine Carpenter read a letter received from a citizen in April 2016, with a historical postcard with photo of the Boone County Courthouse.

## **14. Comments from the Public**

No comments from the public.

## **15. Next Meeting Date**

The next meeting is scheduled for August 23, 2016 at 5:00 p.m. to convene in the Callaway County Courthouse, Jury Assembly Room.

Prepared by: Cindy Garrett  
Cindy Garrett  
Deputy Court Administrator

Submitted by: Mary Epping  
Mary Epping  
Court Administrator

Distributed on: 8/19/16