### **Electronic Filing for Missouri Courts**

For many years, Missouri's judicial leaders have discussed the creation of a system for filing court documents electronically. We have come to understand that a paper-driven system is slower, more expensive and quickly becoming outdated. An electronic filing system for the courts will allow court clerks and attorneys to be more efficient by reducing time and effort while offering more options. In today's world, both court users and the public expect access to court files to be almost immediate – often before the courts have been able to process the information. But the amount of time required to transfer information from paper records to the court's case management system is extremely time-consuming. And with a paper file, only one person is able to access the information at a time.

An eFiling project team determined that a basic eFiling system could be voluntarily implemented by attorneys and courts, could provide a method for development and testing of a later developed, full-scale eFiling application, could be deployed statewide before improvements or upgrades were made, and could enable the development of Supreme Court rules pertaining to eFiling. The managers of both successful and troubled electronic filing projects around the country have recommended that rules for electronic filing be in place *before* pilot testing of a system takes place. The Supreme Court rules to be established before implementation include:

- Establishment of the electronic file as the official court record.
- Establishment of the hours of "business day" and how they apply to the extended hours
  of an electronic filing system for the purposes of meeting statutes of limitations and court
  rules.
- Establishment of when the electronic filing is officially received.
- Definition of who has access to the electronic case file and how.
- Fees associated with electronic filing on either a case basis or subscription basis.
- Court rules may require mandatory participation in a case.
- What is a signature.

The basic eFiling product will be of minimal cost to the judiciary as well as cost-effective for attorneys. It will improve access to the courts by eliminating geographic barriers and providing after-hours case interaction. It will increase efficiency and reduce processing times in case filings to combat shrinking personnel resources and budget cuts through technical integration between the Justice Information System (JIS) and eFiling. It will eliminate delays in retrieval of case records due to lost or checked-out files. It will maximize technical integration between the eFiling product and the existing JIS environments by placing technical integration under the direct control of the OSCA Information Technology (IT) Division.

The eFiling system will deliver filings to the court in the appropriate form and format, appropriately collect fees and costs associated with the filing and delivery to the court, provide access by case attorneys to case records, and process incoming electronic filings through a clerk review queue to edit as necessary and commit to JIS or reject back to the filer with an explanation. It will docket and schedule case filings within JIS automatically using integrated data transfer, reduce the physical handling of paper case documents and duplicative data entry

required to make case filings, provide secondary service (notification) electronically, and provide a single application for clerks to use to initiate cases and include the existing processes of initial criminal case filing, highway patrol ticket transfer, Fine Collection Center ticket transfer, and mass civil case loading.

The basic eFiling system will only be available to Missouri licensed attorneys and will only allow filing in public cases. Registered users will be able to view any electronic documents that are filed in open cases. The eFiling system is not public access to the courts.

The Supreme Court and the 11<sup>th</sup> Judicial Circuit (St. Charles County) will pilot the eFiling system, with implementation in the three appellate district courts immediately following. The application will be provided statewide after the pilot, with an implementation planning team determining the future rollout sequence. Future enhancements will be added, as time and resources permit, once the system has been in operation for a period of time.

Electronic filing of court documents represents a dramatic change in the legal culture, and the stakes are high. But new technology will continue to be necessary if we continue to see a growth in litigation. The success of the project will depend on the willingness of you who use it, but ultimately will be judged by how well it serves the process of justice itself.

# The Future of eFiling in Missouri Courts

Catherine Zacharias

Joann Chojnacki

Office of State Courts Administrator

# eFiling – It's been a long time coming

- Began the vision for eFiling when the Judiciary made the decision to have statewide case management system
- 2008 the last court went on JIS
- 2008 issued an RFP for eFiling
- 2009 MCA recommended that the eFiling system be built by OSCA

## eFiling - The Vision

- Deliver documents to/from the court electronically
- Integrate information into the court's CMS
- Electronic service
- Ability to review documents remotely

## eFiling – The Timeline

- Design began November 1, 2009
- 18 months for design, coding, testing and implementation to the pilots
- Stakeholder meetings

## eFiling – The pilot sites

- Supreme Court
- St. Charles County

## eFiling – We need Rules

- The Supreme Court appointed a eFiling Rules Task Team of the MCA
- Rules are being developed to facilitate eFiling
- Rules will be reviewed by MCA, Civil and Criminal Rules

## eFiling – We need Rules

- Establish the electronic file as official court records
- Establish business day as 11:59 pm
- Establish the date/time received
- Define signature
- Mandatory/Voluntary

# eFiling – How do we pay for it?

- Subscriber fee?
- Filing fee/surcharge?
- NOT a transaction fee

# eFiling – The Basic System

- Licensed attorneys eFile
- Pro se file at the courthouse
  - Documents will be scanned

## eFiling

- Attorney Registration
- File a new case
- File on an existing case
- View electronic documents on an open case

# Overview of eFiling Mockups

Subject to change

# Start a new case

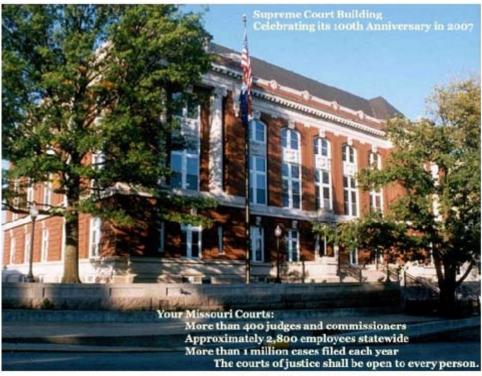
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Oral Arguments Docketed
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### Today in the Courts!

- Applicants sought for Lowenstein vacancy on Western District.
- Judge Gary M. Gaertner Jr. appointed to Eastern District vacancy.
- o Lawyer voting underway for

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### eFiling Main Menu



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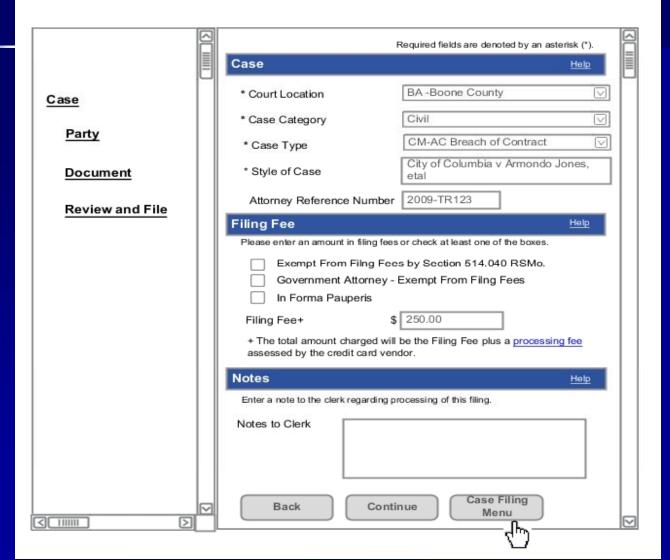
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Case →	Party Document Review and File		
[2	Required fields are denoted by an asterisk (*).		
	Party Help		
Case Court Location: Boone County	The full Social Security Number (SSN) is required pursuant to Section 509.50 RSMo and pursuant to Missouri Supreme Court Operating Rule 4 if the party is a person. Date of Birth is required pursuant to Missouri Supreme Court Operating Rule 4. For Probate cases, Gender and either the Social Security Number or Date of Birth is require for National Instant Criminal Background Check system (NCIS Index).		
- Case Category: Civil	* Party Type PLT - Plaintiff		
Case Type: AC Breach of Contract     Style of Case: City of Columbia v Armondo Jones, etal	* Last Name/Organization City of Columbia  V I represent this party.  This party is NOT a person  First Name		
Attorney Reference Number: 2009-TR123 Filing Fee: \$250.00  Party Document	Middle Name/Initial		
	Suffix		
	SSN/FEIN 43-2106/8  Date of Birth		
Review and File	Gender		
	Address <u>Help</u>		
	Enter a primary address and additional addresses for service or for employers as required pursuant to Section 452.310 RSMo.  This address is the same address as previous party address.		
	* Address 1 123 Main Street		
	Address 2		
	* City Columbia		
	* State Missouri 🔻		
	* Zip 65201		
	Phone Number 573-744-5241		
	Email		
	Back Add Next Party Continue Case Filing Menu		

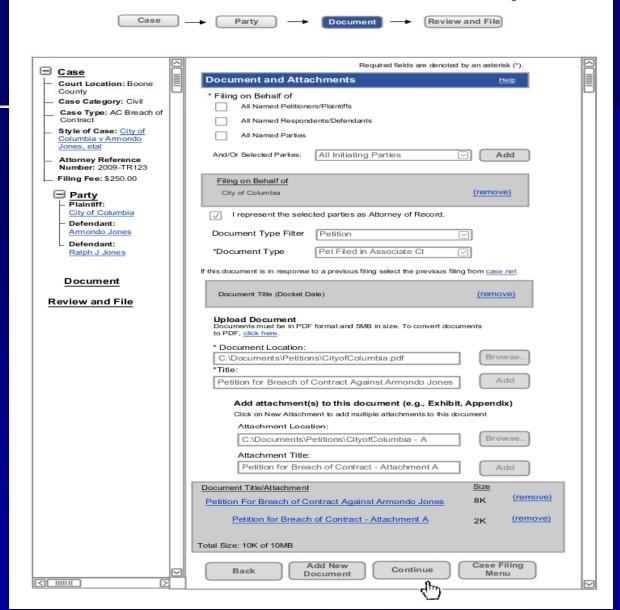




	Party		
	Required fields are denoted by an asterisk (*).		
⊒ Case	pursuant to Missouri Supreme Birth is required pursuant to Mi	r (SSN) is required pursuant to Section 509.50 RSMo and Court Operating Rule 4 if the party is a person. Date of issouri Supreme Court Operating Rule 4. For Probate Social Security Number or Date of Birth is require for	
Court Location: Boone County     Case Category: Civil      Case Type: AC Breach of Contract		ground Check system (NCIS Index).  DFT - Defendant	
Style of Case: City of Columbia v Armondo Jones, etal  Attorney Reference Number: 2009-TR123	This party is NOT a per First Name  Middle Name/Initial	Armondo	
☐ Party ☐ Plaintiff: City of	Suffix SSN/FEIN	885-33-1458	
<u>Columbia</u> Document	Date of Birth  Gender  Address	03/14/1970  Male    V	
Review and File	Enter a primary address and a required pursuant to Section 4	dditional addresses for service or for employers as	
	* Address 1	1298 Sunshine Street	
	Address 2		
	* City	Columbia	
	* State	Missouri 🔻	
	* Zip Phone Number	65201 573-744-5241	
	Email	armondojones@mail.com	
	Back Add Ne	Case Filing Menu	

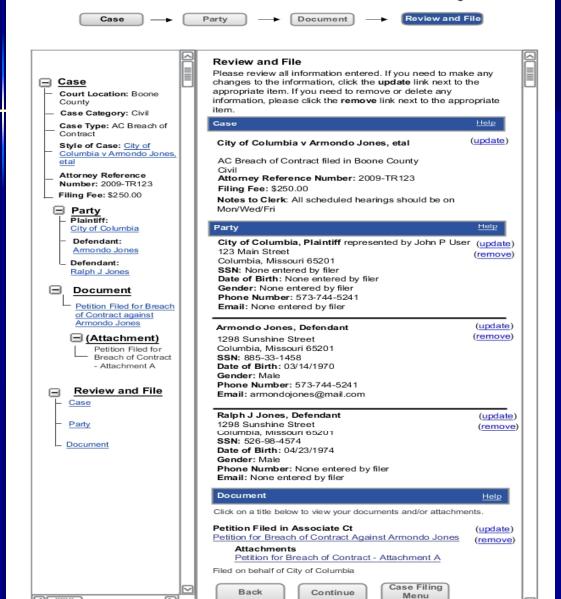














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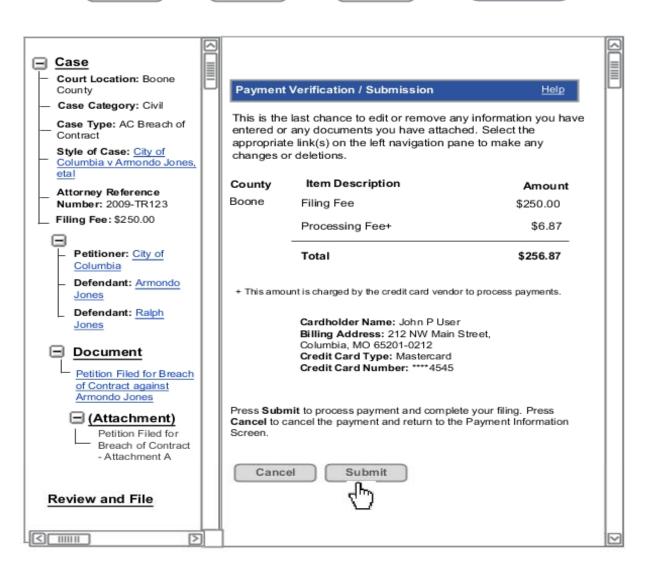
Logoff JOHNUSER21

Review and File Case Party Document Case Court Location: Boone Required fields are denoted by an asterisk (\*). County Payment Information Case Category: Civil Case Type: AC Breach of Court Debit Account No Contract Court Debit Account No Style of Case: City of Columbia v Armondo Jones, \* Filing Fee+ Attorney Reference Number: 2009-TR123 Filing Fee: \$250.00 Credit Card Party \* Cardholder Name John P User Petitioner:City of Columbia (update) \* Credit Card Billing 212 NW Main Street Defendant: Armondo Address Columbia, MO 65201-0212 Jones \* Credit Card Type Mastercard Defendant: Ralph J Jones \* Credit Card Number 1212-2323-3434-4545 Document 999 \* CVV/CVC Code Petition Filed for Breach of Contract against 02/11 \* Credit Card Expiration Armondo Jones \$ 250.00 \* Filing Fee+ (Attachment) Petition Filed for Breach of Contract +The total amount charged will be the Filing Amount plus a processing fee - Attachment A assessed by the credit card vendor. Case Filing Back Continue Review and File Menu



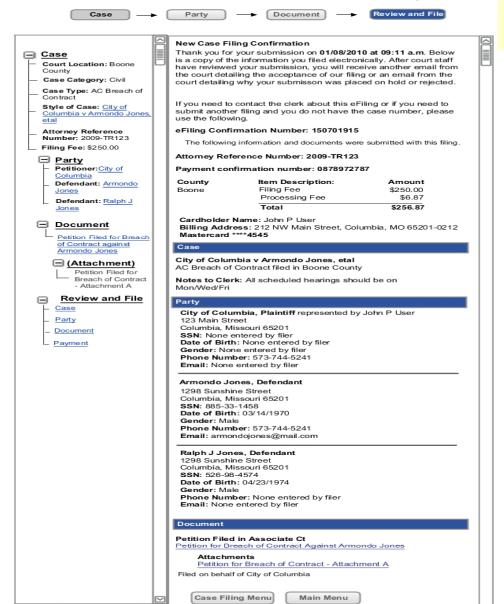












This will be set up behind the scenes to print printer friendly w/o needing a link.

### **New Case Filing Confirmation**

### City of Columbia v Armondo Jones etal

Thank you for your submission on 01/08/2010 at 9:11a.m. Below is a copy of the information you filed electronically. After court staff have reviewed your submission, you will receive another email from the court detailing the acceptance of our filing or an email from the court detailing why your submission was placed on hold or rejected.

eFiling Confirmation Number: 150701915

The following information and documents were submitted with this filing.

Attorney Reference Number: 2009-TR123 Payment confirmation number: 0878972787

Amount Item Description County Filing Fee Boone \$250.00 Processing Fee \$6.87 Total: \$256.87

Cardholder Name: John P. User

Billing Address: 212 NW Main Street, Columbia, MO 65201-0212

Mastercard: \*\*\*\*4545

City of Columbia vs Armondo Jones, etal AC Breach of Contract filed in Boone County

Notes to Clerk

All scheduled hearings should be on Mon/Wed/Fri

### Party

City of Columbia, Plaintiff represented by John P User 123 Main Street

Columbia, Missouri 65201 SSN: None entered by filer

Date of Birth: None entered by filer Gender: None entered by filer Phone Number: 573-744-5241 Email: None entered by filer

### Armondo Jones, Defendant

1298 Sunshine Street Columbia, Missouri 65201

SSN: 885-33-1458 Date of Birth: 03/14/1970

Gender: Male

Phone Number: 573-744-5241 Email: armondojones@mail.com

### Ralph J Jones, Defendant

1298 Sunshine Street Columbia, Missouri 65201

SSN: 526-98-4574 Date of Birth: 04/23/1974

Gender: Male

Phone Number: None entered by filer

Email: None entered by filer

### Document

### Petition Filed in Associate Court

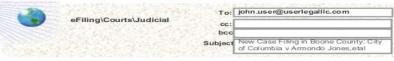
Petition for Breach of Contract Against Armondo Jones

### Attachments

Petition for Breach of Contract - Attachment A

Filed on behalf of City of Columbia

Screen Note: This is an example of the screen printing friendly when user prints.



### **New Cae Filing Confirmation**

Thank you for your submission on 01/08/2010 at 09:11 am. Below is a copy of the information you filed electronically. After court staff have reviewed your submission, you will receive another email from the court detailing the acceptance of your filing or an email from the court detailing why your submission was placed on hold or rejected.

If you need to contact the clerk about this efiling or if you need to submit another filing and you do not have the case number, please use the following.

### eFiling Confirmation Number: 150701915.

The following information and documents were submitted with this filng.

### Attorney Reference Number: Payment Confirmation Number:

County	Item Description	Amount
Boone	Filing Fee	\$250.00
	Processing Fee	\$6.87
	Total:	\$256.97

Cardholder Name: John P. User

Billing Address: 212 NW Main Street, Columbia, MO 65201-0212

Mastercard: \*\*\*\*4545

City of Columbia vs Armondo Jones, etal AC Breach of Contract filed in Boone County

Notes to Clerk

All scheduled hearings should be on Mon/Wed/Fri

### Party

City of Columbia, Plaintiff represented by John P User 123 Main Street Columbia, Missouri 65201 SSN: None entered by filer Date of Birth: None entered by filer Gender: None entered by filer Phone Number: 573-744-5241 Email: None entered by filer

### Armondo Jones, Defendant

1298 Sunshine Street Columbia, Missouri 65201 SSN: 885-33-1458 Date of Birth: 03/14/1970

Gender: Male

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Gender: Male

Phone Number: None entered by filer

Email: None entered by filer

### Document

Petition Filed in Associate Court

Petition for Breach of Contract Against Armondo Jones

Attachments

Petition for Breach of Contract - Attachment A

Filed on behalf of City of Columbia

Do not reply to this email, it will not be read. If you need assistance, please contact the Office of State Courts Administrator Help Desk at 1-888-541-4894, Monday-Friday, 8:00 a.m. to 5:00 p.m., excluding state holidays.

# File in existing case





Logoff: JOEJACKSON



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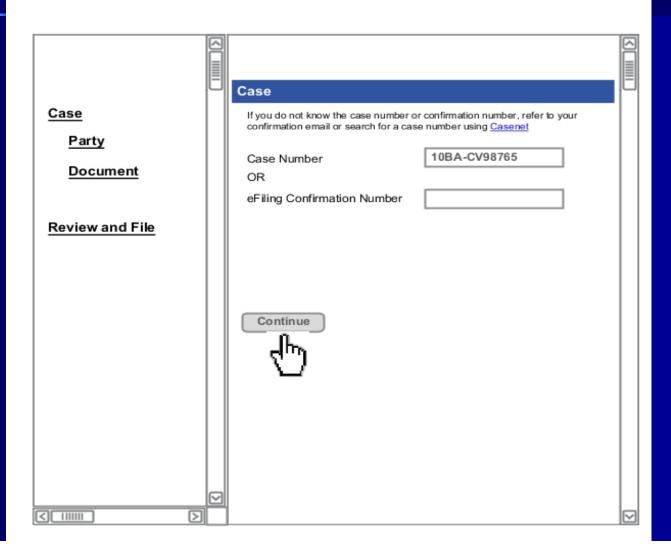
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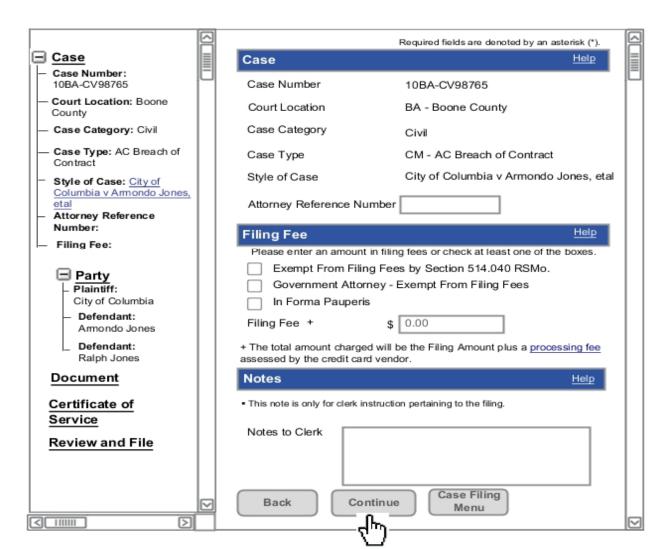






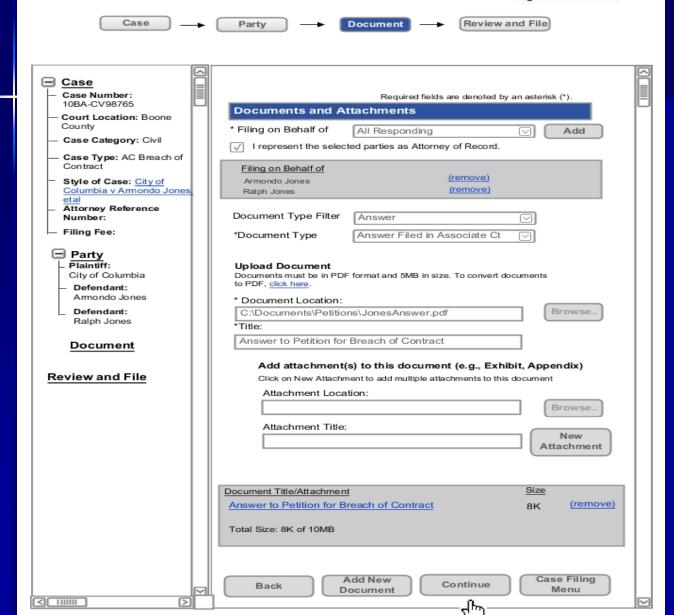










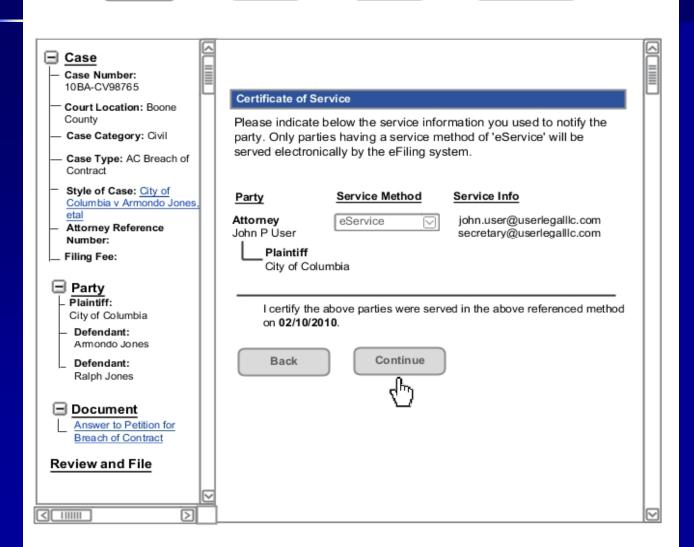






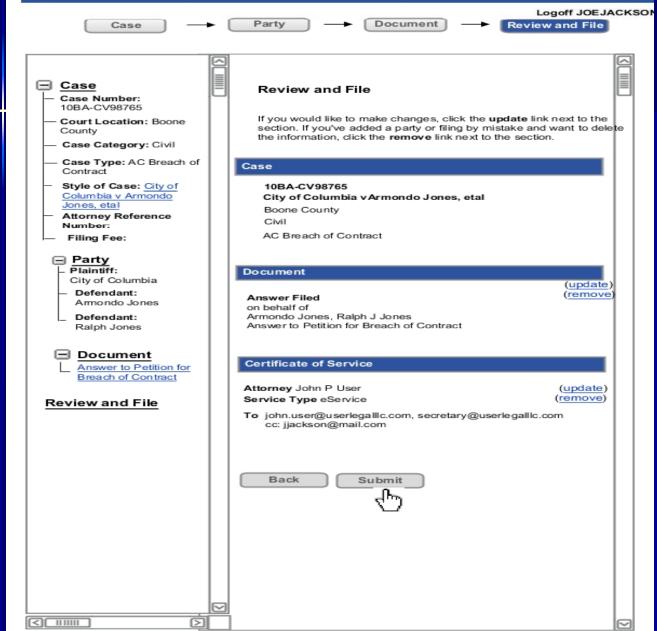
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Case → Party → Document → Review and File





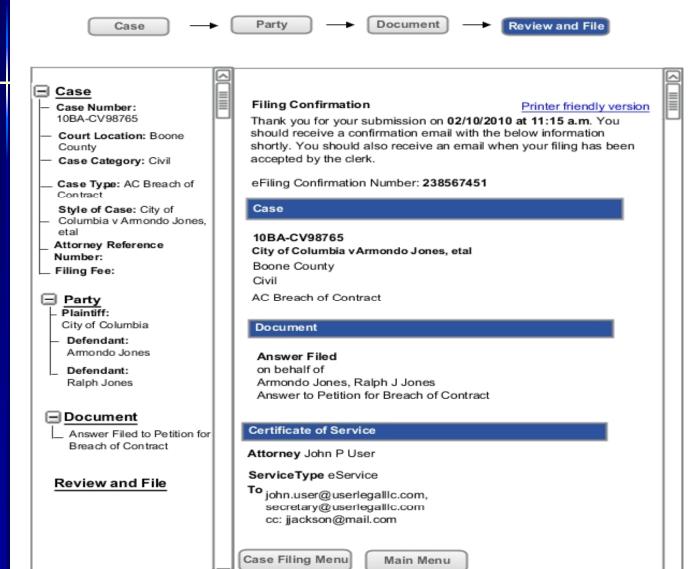






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# Search Options

Enter values in one or more fields below to narrow your search results.

Payment Date greater than	11/25/2009	0000000 0000000 0000000 00000000	
Case Number			
Attorney Reference Number			
eFiling Confirmation Number			
Court Location	All	$\Box$	Search

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Payment Date	Case Number	Court Location	Attorney Reference Number	eFiling Confirmation Number	Payment Confirm No / Debit Acct No	Filing Amount	Fee	Total
01/08/2010 09:11:00 AM	09BA-12345	Boone County	2009-TR123	150701915	0878972787	250.00	6.87	256.87
11/28/2009 10:20:00 AM	09CA-45678	Callaway County	2009-TR157	136871060	12345-1	325.00		325.00
11/28/2009 10:14:00 AM	09BA-12344	Boone County	2009-TR156	158365284	160701913	175.00	4.81	179.81

# **My Drafts**







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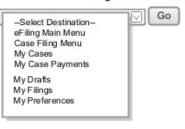


# My Drafts - John User (12345)

# Search Options

Enter values in one or more fields below to narrow your search results.

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Case Number		
Attorney Reference Number		
Status	Draft 🗸	Search



### Screen Note:

User can set up auto-deleting email notification thru my preferences. This email will warn user if something isn't done within 30 days the drafts will be deleted.

Last Draft Date	Case Number	Attorney Reference Number	Case Style	Document Filed	Location	Status
03/28/2010 10:29:00 AM	Unassigned	2009-TR158	Nancy R. Reed v Jason T. Reed		Boone County	Draft C
03/28/2010 10:20:00 AM	Unassigned	2009-TR157	Donald L. Orbit v Donald L. Jones	Motion for Continua	County	<u>Draft</u>
03/28/2010 10:20:00 AM	Unassigned	2009-TR157	Donald L. Orbit v Donald L. Jones	Petition filed in Associate Court Motion for Informa Pauperis	Boone County	<u>Draft</u>

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Submitted Date greater than	11/25/2009	######################################	
Case Number			
Confirmation Number			
Attorney Reference Number			
Status			Search

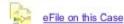
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Submitted Date	Case Number	Confirmation Number	Attorney Reference Number	Case Style	Document Filed	Location	Status
03/28/2010 10:29:00 AM	Unassigned	160701946	2009-TR160	Cora L Morrison v Edward G Morrison	Petition filed in CircuitCourt Joint Parent Plan Filed	Boone County	Received by Court
03/28/2010 10:20:00 AM	Unassigned	160701924	2009-TR159	James E Wright v Conner H Stewart	Petition filed in Associate Court Motion to File Interrogatories	Boone County	Received by Court
03/28/2010 10:14:00 AM	Unassigned	160701913	2009-TR156	John Thomas v Donald L. Orbit	Petition filed in Associate Court	Boone County	Received by Court
03/28/2010 9:30:00 AM	Unassigned	160701912	2009-TR155	Allie C Jones v Donald L. Jones	Petition filed in CircuitCourt	Boone County	Received by Court
03/28/2010 8:29:00 AM	Unassigned	160701911	2009-TR154	Bernie C Jones v Donald L. Orbit	Petition filed in CircuitCourt	Boone County	Received by Court
02/13/2010 01:22:59 PM	10BA-CV98765	150801911	2009-TR123	City of Columbia v Armando Jones, Etal.	Motion to File Interrogatories	Boone County	Accepted by Clerk
01/24/2010 09:16:03 AM	10BA-CV91248	150701920	2009-TR122	JOHN SMITH V CITY HOSPITAL	Petition filed in Associate Court	Boone County	Accepted by Clerk
01/24/2010 8:57:19 AM	10BA-CV98765	150701918	2009-TR123	City of Columbia v Armando Jones, Etal.	Motion for Continuance	Boone County	Accepted by Clerk
01/08/2010 11:15:00 AM	10BA-CV98765	150701915	2009-TR123	City of Columbia v Armando Jones, Etal.	Petition filed in Associate Court	Boone County	Accepted by Clerk
11/25/2009 01:21:59 PM	SC90544	150701910	2008-TR319	SXR Lloyd King Pet v State of Missouri, Res	Writ of Habeus Corpus	Supreme Court	Accepted by Clerk



# Supreme Court

Case Header Attorneys Entries



# SC90544 - SXR LLOYD KING, PET V STATE OF MISSOURI, RES

This information is provided as a service and is not considered an official court record.

Date Filed: 11/25/2009 Location: SUPREME COURT OF MISSOURI

Case Type: AP Writ of Habeas Corpus Disposition: Not Disposed



# Supreme Court

Case Parties & Docket Header Attorneys Entries

# C90544 - SXR LLOYD KING, PET V STATE OF MISSOURI, RES

This information is provided as a service and is not considered an official court record.

Displaying 1 thru 3 of 3 records for all dockets returned for case SC99544.

11/25/2009 Docket Entry: Order Filed in Forma Pauperis

Docket Entry: Writ Filed in MO Supreme Court

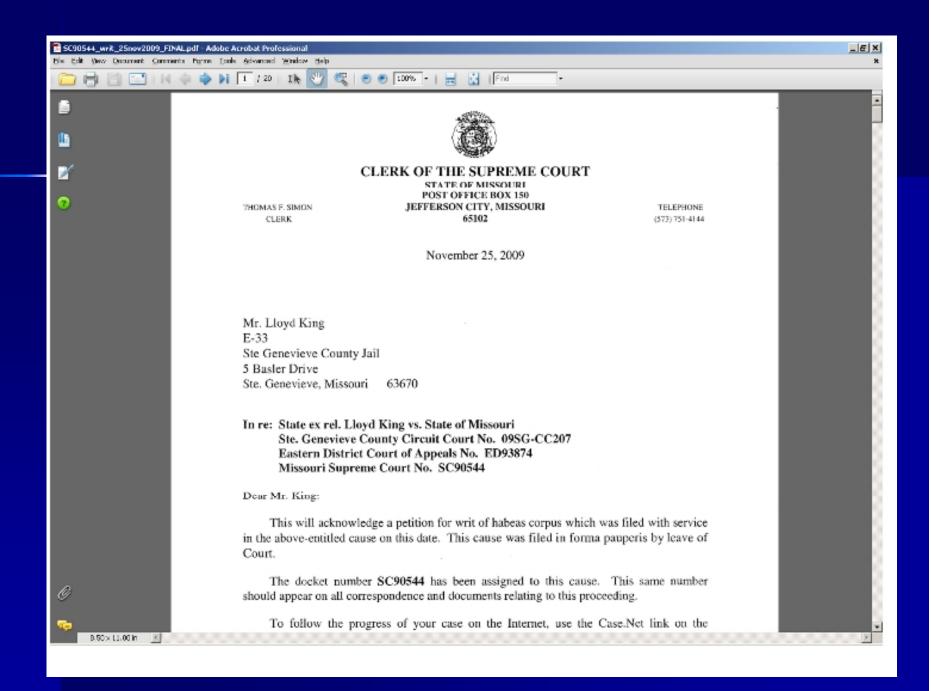
Text: PETITION FOR WRIT OF HABEAS CORPUS FILED WITH SERVICE.

Filing Party: KING, LLOYD

12/03/2009 Docket Entry: Court Order Issued

Text: ORDER ISSUED: RESPONDENT REQUESTED TO FILE SUGGESTIONS IN OPPOSITION ON OR BEFORE 5:00 P.M.

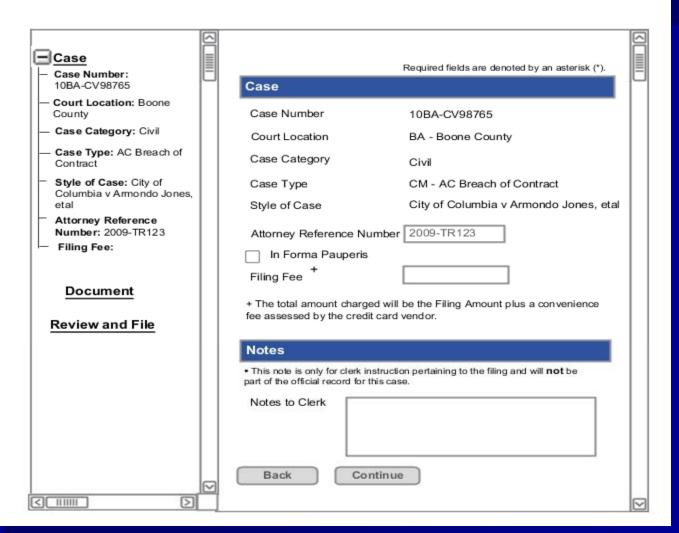
ON OR BEFORE DECEMBER 11, 2009.

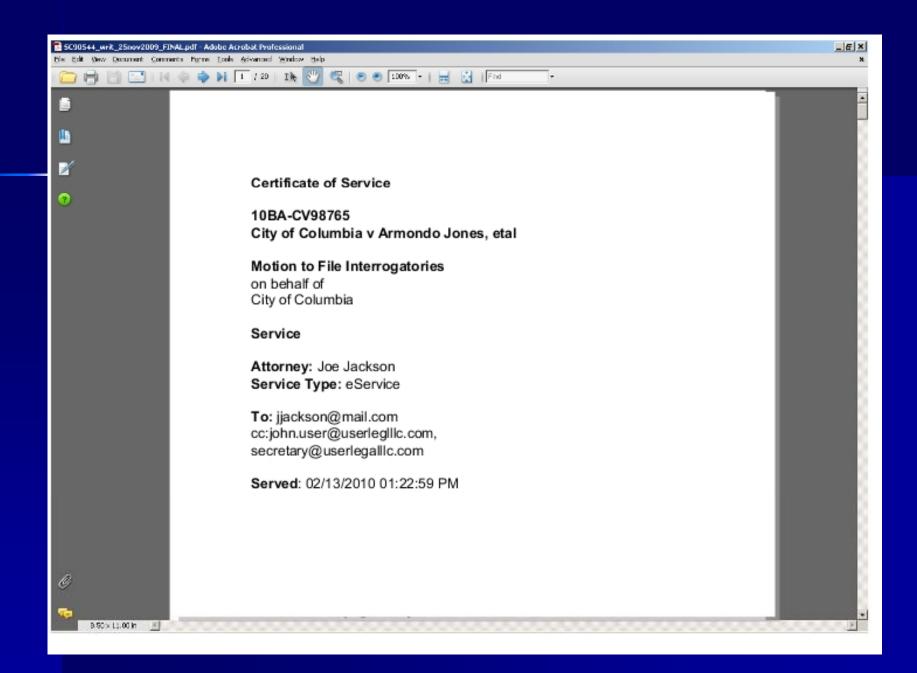


















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Enter values in one or more fields below to narrow your search results.

Case Filing Date greater than	11/25/2009	00000
Case Number:		
Attorney Reference Number:		
Case Status:	All	$\overline{\nabla}$

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Case Number	Attorney Reference Number	Case Style	Court Location	Case Type	Filing Date	Case Status
10BA-CV98765	2009-TR123	City of Columbia v Armondo Jones, Etal.	Boone County	AC Breach of Contract	01/08/2010 11:15:00 AM	Pending
10BA-CV91248	2009-TR122	JOHN SMITH V CITY HOSPITAL	Boone County	CC Pers Injury-Malpractice	01/24/2010 09:16:03 AM	Pending
10BA-CV91198	2009-TR120	John Doe v Jane Doe	Boone County	CC Other Real Estate Actions	12/22/2010 08:57:19 AM	Pending
10BA-CV91175	2009-TR119	Jim Bo v James Bo	Boone County	CC Other Miscellaneous Actions	12/21/2010 08:01:00 AM	Disposed
SC90544	2008-TR319	SXR Lloyd King Pet v State of Missouri, Res	Supreme Court	AP Writ of Habeas Corpus	11/25/2009 01:21:59 PM	Pending

# **Questions or Comments**